

The SMU Dedman School of Law is seeking a Director for its Federal Taxpayers Clinic and Tax LL.M. program. The Federal Taxpayer's Clinic is an academic program and an important part of the clinical program and tax curriculum. The initial contract term is one year, renewable for additional one to three year terms.

QUALIFICATIONS: J.D. degree required. Candidates must have an excellent academic record, at least five (5) years of legal experience, and must be licensed by the Supreme Court of Texas and admitted to practice in the United States Tax Court. Candidates must also have experience representing clients before the Internal Revenue Service, excellent written and oral communication skills, the ability to manage multiple tasks, manage a caseload and build collaborative relationships within law school and larger community. Prior teaching experience and prior experience in running a legal clinic are also preferred.

RESPONSIBILITIES: In the role of Clinic Director, the successful candidate will be part of a larger clinic team that provides representation to North Texas residents in 10 specialized subject areas. As Clinic Director, the successful candidate will be responsible for the following: 1) establishing policies, protocols, and procedures that govern the operation of the Clinic, 2) teaching a weekly seminar that focuses on core practice issues relevant to a tax practice and includes topics on substantive tax law and related procedural and ethical rules, as well as practical lawyering skills needed in the effective representation of taxpayers; 3) supervising and evaluating approximately eight students per semester as they represent taxpayers in disputes with the IRS; 4) ensure compliance with the applicable requirements of the United States Tax Court and the Internal Revenue Service. As Clinic Director, the successful candidate will also be responsible for maintaining the Clinic's docket, i.e., handling field work, correspondence, mediations, hearings, trials, etc., during times when students are not enrolled. Involvement in the community and in relevant local, state, and national bar associations will be beneficial in advancing the mission of the Clinic and will be encouraged.

As Director of the Tax LL.M. program, the successful candidate will work with the Assistant Dean for Graduate Programs and the tax faculty to enhance recruitment for the traditional and accelerated Tax LL.M. programs. In this role, the candidate will also teach an upper level tax course each semester and be responsible for developing new projects and programs for the law school and broader community. The candidate will work collaboratively with tax faculty, as well as faculty and staff associated with other law school centers such as the Robert B. Rowling Center for Business Law & Leadership and the Tsai Center for Law, Science & Innovation. The Director will provide academic counseling to J.D. and Tax LL.M. students. The Director will also work with the Office of Career Services in providing career counseling and placement support.

SALARY: Paid monthly on a 12-month contract. Full benefits; salary commensurate with experience.

APPLICATIONS: Please send a cover letter and resume by July 30, 2019 to:

SMU Dedman School of Law – Dean's Office
Contact: Betty Alexander
P. O. Box 750116

Dallas, Texas 75275-0116
REF: Position Number – 00053426

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